

EACPHS Building Access Reference Sheet (2-21-19)

Applebaum and Mortuary Science Building Hours:

	Monday- Friday	Saturday- Sunday
Mortuary Science Building 5439 Woodward	<ul style="list-style-type: none"> • WSU OneCard coded access required 6:00 AM- 9:00 PM. 	<ul style="list-style-type: none"> • Student access permitted <u>only</u> with a supervising faculty present.
Applebaum Building 259 Mack	<ul style="list-style-type: none"> • Brady Street doors open 6:30 AM- 6:30 PM. • EACPHS students allowed access 6:30 AM- 10:00 PM Note: Those students with an authorized access ID are permitted in their work area. 	

Authorized Building and Room Access & Access-Control Devices:

- All WSU Personnel and Students should have their OneCard available for identification on-site.
- Entry to the building and areas secured with access control devices is restricted to an employee or authorized student whose identification card has been encoded by Public Safety.
 - Public Safety encodes OneCards to permit access to exterior doors on university buildings after the employee or authorized student has completed the Card Key ID Badge/ College Access Form, available via departmental Administrative Assistant or Secretary.
 - The completed authorization form must be turned into the department. It will be submitted for approval to the Eugene Applebaum Buildings Coordinator, Daisy Wright.
 - After Daisy Wright’s approval, the Card Key ID Badge/ Access Form must be delivered to Public Safety (6050 Cass) for card coding. This process can take up to 72 business hours. A return to Public Safety is required to complete the process and obtain your unique card code.
- Guests of EACPHS faculty, staff, and students after 5:00 PM Monday- Friday, and at all times on Saturday and Sunday, must complete the log at the Security Desk. The guests are the responsibility of the authorized EACPHS associated individual.
- After hour sweeps will be conducted by WSU police.

Wayne State University Emergency Closure Procedure

- Wayne State University will close when severe weather conditions compromise the safety of its students, faculty and staff, both at the university and in-transit to or from the university.
- Closure will be publicized through the University news line, WSU Homepage, WSU Academica, WDET-FM and by local radio and television stations. A message will also be sent to registered cell phones and email addresses using the Broadcast Messaging Service.
- Closure of the building, whole or partial, that is not the University as a whole will be authorized and communicated by the Dean.

Emergency Phone Numbers

Available During Work Hours (8:30 AM- 5:00 PM)	Available 24 Hours
<ul style="list-style-type: none"> • WSU Office of Environmental Health and Safety: 313-577-1200 • WSU Radiation/Health Physics: 313-577-1200 • WSU Facilities Planning and Management: 313-577-4315 	<ul style="list-style-type: none"> • WSU Police: 313-577-2222