

**Eugene Applebaum College of Pharmacy and Health Sciences**  
**Pharmacy Alumni Affiliate Meeting**  
**April 22, 2010**

**Minutes**

**Present:** Carol Bugdalski-Stutrud, Norm Buss, Mary Clarke, Anthony Jaworski, Richard Jennings, John Kusmierz, Claire Lee, Charlie Makowski, Carol Moore, Nicole Pinelli, Richard Slaughter

**Excused:** George Corcoran, David Edwards, Marc Giannetti, Jen Hagopian, Edward Szandzik, James Stevenson, Dean Lloyd Young

The meeting was called to order at 6:05 P.M.

*I. Approval of Minutes:* The minutes of the March 25, 2010 meeting were approved unanimously (moved John Kusmierz, seconded Carol Bugdalski-Stutrud).

*II. Treasurer's Report:* Norm Buss provided a brief update. Concern was once again raised and much of the discussion focused on how to keep track of financial transactions (income/disbursements) for the group. It was suggested that the alumni group would have to play an active role in tracking these financial transactions. Mary Clarke will provide Norm Buss with monthly reports indicating account activity and this will need to be manually compared with known income and disbursements by the affiliate. It was suggested by Nicki Pinelli that the alumni group establish an excel spreadsheet that would incorporate income/disbursements for tracking financial transactions. Establishment of a paypal account or cashnet account was discussed as a way to offer members to support the group through the internet and potentially through the college of pharmacy website (alumni page). John Kusmierz will find out whether either of these avenues would comply with Wayne State policy and report back at the next meeting and check with SMSHP procedures. Carol Bugdalski-Stutrud will investigate procedures used for previous continuing education programs and report back at the next meeting. Richard Slaughter and Richard Jennings will work with Kathleen Karas to update alumni page of CPHS website.

*III. P4 Assessment / Alumni Day:* Richard Slaughter provided a brief update on the upcoming P4 Assessment / Alumni Day scheduled for May 4, 2010. Richard Jennings announced John Kusmierz, Norm Buss, Gary Blake and himself have volunteered to conduct focus group sessions with current P4 students at the upcoming assessment day. Nicki Pinelli announced she had recruited Laura Levy Bednarsh and Jeff Hurren to also participate. It was discussed two individuals are still needed. Carol Bugdalski-Stutrud and Nicki Pinelli will work together and email list of participating individuals to Richard Jennings and Richard Slaughter.

*IV. Student Update:* Each student provided an update on progress toward assigned tasks.

- Jen Hagopian (P4): Richard Jennings provided brief update in Jen's absent stating logo-wear sales among current P4's had been in progress.

- Claire Lee (P3): Claire and Carol-Bugdalski Stutrud stated that they had intended to introduce the alumni group at the advanced practice orientation but the P3 students had just finished an exam and the atmosphere and timing were not ideal.
- Charlie Makowski (P2): Charlie discussed that he had met with the P2 officer board, Dr. Pinelli, and Dr. Kale to discuss initial planning for the annual P3 and Alumni Affiliate bowl-a-thon. The targeted dates are October 22<sup>nd</sup> or 23<sup>rd</sup>. P2 class officers plan to select a location to hold the event in the upcoming fall in the next month and report back to the affiliate.
- Anthony Jaworski (P1): Anthony discussed that his class will be involved with organizing a picnic this August for the incoming 1<sup>st</sup> year students that the alumni group may wish to get involved. It was discussed the alumni group may be interested in purchasing an item to provide on behalf of the group at this picnic. Suggestions made were cocktail napkins and EACPHS water bottles.

V. Committee Reports: Each committee provided an update on a plan toward achieving these initiatives.

- Programs: Carol Bugdalski-Stutrud discussed the pharmacy practice department would be holding a spring pain CE opportunity and alumni reception in the commons of the college on June 2<sup>nd</sup>.
- Communications & Membership: Carol Moore provided an update that she had been updating contact email addresses with the assistance of Mary Clarke, Nicki Pinelli, and SMSHP. Carol also presented her ideas for the first alumni affiliate newsletter and it was decided after much discussion that Carol will begin to draft the first newsletter.
- Fundraising: Richard Jennings presented that the alumni affiliate will be selling Wayne State University Pharmacy Alumni logo-wear to students of the college and that the annual pharmacy practice golf outing will be transitioning to the affiliate. A portion of the funds earned from this event will be allocated to the pharmacy affiliate group in the future but it was discussed that the majority of this money will remain to support student travel to professional meetings. Carol Bugdalski-Stutrud suggested that it was difficult for current students to sell alumni logo-wear to their classmates given they are actively involved in selling t-shirts to help raise money toward graduation expenses. It was suggested the students help the alumni efforts by attempting to sell the logo-wear to preceptors of the program versus their classmates.
- Student Recruitment and Outreach: Nicole Pinelli and Richard Slaughter discussed that they have begun to work with the current P4 president to obtain a list of non-WSU email contacts following graduation and will provide at the next meeting. The alumni affiliate will also begin to build relationships with the current pharmacy students both on P4 assessment day and were successful at doing so at the Michigan Pharmacists Association Alumni and Friends reception. The majority of the discussion focused around progress toward creating an annual co-sponsored fundraising event with the P3 pharmacy class in order to assist them in raising funds to be applied toward their graduation expenses.
- Scholarship: John Kusmierz discussed that the first P1 scholarship will be awarded at the Donors and Scholars Luncheon

VI. Upcoming Events:

- Next Pharmacy Alumni Affiliate Board Meeting-May 20, 2010

The meeting was adjourned at 8:15 P.M.

Respectfully Submitted,

Nicole R. Pinelli

Secretary

Pharmacy Alumni Affiliate Board

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